

## Minutes of West Fairlee Selectboard April 18, 2011 Meeting

**Present for the Selectboard:** Bonnie Cray, Jim Brigham, Beverly Ash, Delsie Hoyt

**Visitors:** Jonathan Blake

**The meeting was called to order at 6:00pm by Beverly Ash**

- Visitors
- Approve minutes of April 4, 2011 regular board meeting.

Brigham makes a motion to accept the minutes for the April 4, 2011 regular board meeting, Cray seconded the motion, and the motion passes unanimously.

- Hear and Act on the Reports of Town Officers and Committees.
    - Building Committee Update
- Wednesday April 20<sup>th</sup> the Community Informational Meeting will be held. Flyers and handouts will be available.

- Roads

- VTrans Grant

The selectboard meet with Trevor Starr of VTrans and he informed the selectboard that because of the grants in this district West Fairlee is low priority, however, we will still apply. The Town is also going to apply for a structure grant, which will help with funds towards bridges and such.

- Summer Roads Plan

Blake presented the list of roads that need to be prioritized for summer maintenance. Various culverts, roads, bridges, and ditch cleanings were discussed as to whether or not they should be replaced or just fixed.

Scheduled work for this summer will include maintenance of the following roads/streets: Wild Hill, Kidder Hood, Rowle Brook, Jennings, Kingsbury, Crossroads, Back Street, Marsh Hill Bridge, Preserve, Blood Brook, Godfrey, Russ, Beanville, Middle Brook, and King Hill.

Blake stated that the billing rate on the dump truck will go from \$70 to \$75 due to fuel price increase, in their contract it states that if the fuel price goes above \$3.50 that they can do this price increase.

- Stop Sign (Blood Brook, Middle Brook, and Wild Hill Roads Intersection)

The Blakes have been asked to replace the Yield sign at Blood Brook and Middle Brook with a stop sign; Blake stated that they need a Stop sign ordered.

The complaint regarding Kitterhood Driveway washout is not the responsibility of the Town and the erosion is being caused by the water running down their driveway and causing the header of their culvert to be washed out.

\*Driveway culverts are the responsibility of the homeowner, as well they should be maintained to the specifications of the Town.

- Old business

- Letter to Cold Springs Trailer Park

Brigham makes a motion to accept with minor corrections the letter to O'Brien Realty, Hoyt seconds the motion and the motions passes unanimously.

- 911 coordinator position

Tabled until the next regularly scheduled meeting.

- Letter regarding Junk Ordinance (Eastman Property)

The letter has been sent and a return receipt was received. This topic will be revisited 30 days from date of receipt.

- Response to Sullivan & Powers' Management Letter

Hoyt has drafted a letter responding to concerns from Sullivan & Powers', she explained each of the issues presented by the auditors and the Board reviewed the letter. Cray makes a motion to accept the Response to Sullivan & Powers, Brigham seconds the motion, and the motions passes unanimously.

- New Business

- Set separate meeting for policies and ordinances (Traffic Ordinance)

A meeting was scheduled for Monday May 9<sup>th</sup> at 6:00 PM.

- Toters from More Waste Solutions

The Totes were brought on Saturday April 16<sup>th</sup>. Keys will either be dispersed or a community key will set out where all the tenants can access it.

- Roll-off for Green-up "day", May 7&8 Weekend

Peggy Willey email regarding Green-up day and stated the following:

"Woodstock is ready and willing to take our Green-Up trash at \$70/hr for Green-Up container transportation. The cost would be in the range of 4 hours transport. Total approximately \$280, John thinks. Then the Lebanon landfill will accept the Green-Up trash itself for free if delivered on Monday, which Woodstock would do."

- Summer Cash Flow Projections

After reviewing past years and like past years the selectboard will have to continue to keep a close eye on the cash flow.

- Look at financials and decide if we need a current expense loan to cover Community Building Renovations & Highway summer work until October when tax money comes in.

The selectboard can pursue an expense loan to cover Community Building Renovations & Highway summer work until October when tax money comes in.

- Credit Line Transfer \$25,000

Brigham makes a motion to accept the Credit Line Transfer of \$25,000, Cray seconds the motion, and the motion passes unanimously.

- Stray Dog

A stray dog was picked up on Wild Hill Road and is now at Stone Cliff Veterinary Clinic, if an owner does not come forward the Selectboard will have to take other actions.

- Other business to be presented to the board that will be acted on at the next regular meeting

Sharon Petersen has submitted a letter of resignation, and with great regret the selectboard accepts her resignation.

Skip Brown would like to appoint Nancy Malmquist to the Planning Commission. Cray makes a motion to appoint Nancy Malmquist to the Planning Commission, Brigham seconds the motion, and the motion passes unanimously.

Cray emailed Skip Brown regarding a person being appointed to the Two-Rivers Ottauquechee.

A tenant has emailed Cray regarding another broken window on the Community building as well as vinyl blowing off the side of the building. A work order will be submitted to the maintenance person.

- Sign orders

Ash makes a motion to sign the orders, Brigham seconds the motion, and the motion passes unanimously.

- Review Correspondence

Tim Schaals plans have come

Excess weight permits were reviewed and signed

- Review of Town Financial Statements and Journal Entries

The Town Financial Statements and Journal Entries will be reviewed at the next regularly scheduled meeting.

- Action-items and Agenda Items for Next Meeting

- Beanville Road discussion

- Reviewing the Community Building Contracts
  - Set separate meeting for policies and ordinances (Traffic Ordinance)
  - Review Summer Cash Flow Projections and Financials and decide if we need a current expense loan to cover Community Building Renovations & Highway summer work until October when tax money comes in.
  - Stray Dog
  - 911 coordinator position
  - Look into appointing a new Selectboard member
- Up Coming Events
    - Roll-off for Green-up “day”, May 7&8 Weekend
    - Ordinance Meeting
  - Adjourn
    - Brigham makes a motion to adjourn at 8:31PM, Hoyt seconds the motion, and the motion passes unanimously.

Respectively Submitted,

Meredith Hartshorn, Selectboard Clerk