

## Minutes of West Fairlee Selectboard November 15, 2010 Meeting

**Present for the Selectboard:** Bonnie Cray, Jim Brigham, Sharon Petersen, Nate Pero, Beverly Ash

**Visitors:** Delsie Hoyt, John Benjamin, Jim McDade, John Blake, Jonathan Blake

**The meeting was called to order at 6:00pm by Bonnie Cray**

- Visitors

Benjamin discussed his weatherization workshop; this workshop should help to save up to 30% on energy costs.

- Approve minutes of November 1, 2010 regular board meeting.

Brigham makes a motion to accept the minutes for the November 1<sup>st</sup> regular scheduled meeting, Ash seconded the motion, and the motion passes unanimously.

- Hear and Act on the Reports of Town Officers and Committees.

**Conservation Commission Update:** an e-mail from Peggy Willey to Bonnie Cary was read aloud regarding Brushwood Forest and the e-mail entailed:

*“The Conservation Commission has received confirmation that the Bradford Selectboard has been authorized to sign a purchase and sale agreement with the Trust for Public Land (TPL), sale pending voter approval by the Town of Bradford at their town meeting this coming March.”*

- Building Committee

**Building Committee Update:** Hoyt handed both a basic overview of what the CDC did a year or so ago, as well as a DRAFT preliminary planning document. Both documents were presented, reviewed, and discussed, both documents were information on how to get the ball rolling and get the Community Building up to par.

- Appointment Brien Sargent

Brigham makes a motion to appoint Brien Sargent to the building Committee, Petersen seconded the motion, and the motions passes unanimously.

- Bob Sponable ADA Requirements

Ash makes a motion to have Sponable come into the building and review the ADA requirements, Brigham seconded the motion, and the motion passes unanimously.

- Perry's Estimate for furnace work

Perry's will be contacted to give a potential estimate for the furnace work.

- Roads

- Letter to Benosh regarding driveways

There was some work done on the Benosh driveway; however, there are still issues with the water runoff coming into the main road, these issues will be reviewed and discussed to the home owner.

- Work that needs to be done on Town Shed

Jonathan Blake discussed a few issues, including getting a gate put in, as well as other things that should really be addressed at the Town Shed.

Petersen makes a motion to do some work on the Town Shed, Pero seconded the motion, and the motion passes unanimously.

- Sign Workshop

Petersen discussed the workshop she attended on November 10, 2010 regarding Sign Retroreflectivity and Pavement Markings some of the things she learned are as follows:

*The nation is introducing new sign retroreflectivity and sign requirements.*

- ◆ *As of January 2012 the State would like the Town to establish a sign assessment or management method to maintain minimum levels of sign retroreflectivity.*
- ◆ *As of January 2015 the State would like the town to meet standards for regulatory, warning, and ground-mounted guide signs.*
- ◆ *As of January 2018 the State would like the town to meet standards for street name signs and overhead guide signs.*

*What should the town do now? Some proactive ideas would be:*

- ◆ *Select assessment/management method(s)*
- ◆ *Budget to implant method*
- ◆ *Train inspectors*
- ◆ *Implement maintenance method(s)*
- ◆ *Decide on sheeting types*
- ◆ *Budget for future sign replacements*
- ◆ *Replace signs*

- King Hill Road Culvert

The culvert seems to be washing out and with the log trucks going over it; it seems to be washing out more quickly. Petersen makes a motion to

have the Blake's contact the State representative for roads and fix the culvert on King Hill Road, Brigham seconds the motion, and the motion passes unanimously.

- Old business

- Post Office Box Kiosk/Location

Mike Pomery from B&B Cash Market was contacted by Sharon Petersen, and expressed an interest in putting the Kiosk into their building. Some good aspects of having the Kiosk at B&B would be: 1.) the hours would be more convenient, 2.) it would be safer, and 3.) it would bring business back to the town.

Petersen makes a motion to approach the Postal Service to put the Kiosk in B& B Cash Market, Brigham seconded the motion, and the motion passes unanimously.

- New Business

- Dumpster update

On 11/05/10 Petersen contacted David Allen, of Northeast Waste. Arrangements were made for a monthly pick up. A savings of \$100 per month. This would amount to \$1,200 a year. Building tenants will work together to continue this savings.

- Law Enforcement Budget was \$6,500 go to \$10,500

Pero makes a motion to increase the Law Enforcement Budget of \$6,500 to \$10,500, Brigham seconds the motion, and the motions passes unanimously.

- Pay off 2010 Credit Line of \$120,000 and Interest of around \$3,300 on 11/16/10

Pero makes a motion to pay off the 2010 Credit Line, Brigham seconds the motion, and the motion passes unanimously.

- Bean Hall Budgeted amount for electric \$500 keep or shut off power

Ash makes a motion to leave the electricity on in Bean Hall and to leave the budget at \$500, Pero seconds the motion, and the motion passes unanimously.

- Approve Easement Deed/Property line adjustment for Church

***Cray excused herself while the decision was made for the Church.***

Pero explained to the remaining Selectboard members what the Easement Deed entitled and where the boundary line adjustment would be. Petersen

makes a motion to accept the Easement Deed/Property line adjustment for the Church, Brigham seconds the motion, and the motion passes unanimously.

➤ Vaults

Pero stated that the vaults would be being picked up either on Wednesday or Thursday and that he would be preparing to bring them into the building when they arrived.

- Sign orders

Brigham makes a motion to sign the orders, Ash seconded the motion, and the motion passes unanimously.

- Review Correspondence

Two Rivers Ottauquechee's dues are going to remain the same.

Andy Petersens resignation to the Building Committee was received and read. The board accepts Andy's resignation with great regret.

The Vermont League of Cities and Towns dues will remain the same for 2011.

- Review Town Financial Statements

The Financial statements were reviewed by the Selectboard.

- Action-items and Agenda Items for Next Meeting

Town Report

Budget item for Mowing

Perry's needs to be contacted about heating

Benosh Driveway

Update on Vaults

**It was requested that a new section of the agenda be added for any other business to be presented to the board that will be acted on at the next regular meeting**

Cray inquired to the Office of the Secretary of State regarding the "conflict of interest" policy. A response from Kathleen S. DeWolfe, Director of Elections & Campaign Finance, was received on November 5<sup>th</sup> and read as follows:

*"Unless your town has adopted a very unusual conflict of interest ordinance, I do not see any conflict of interest because of a board member's membership in the historical society."*

- Up Coming Events
  - November 17<sup>th</sup> 6:30 to 8:30 there will be a “Button Up” Energy Saving Workshop at the Westshire Elementary School
  - Budget meeting in November (Nov. 23, Dec. 7, Dec. 14).
  - Neighborhood watch meeting on November 17<sup>th</sup> at 6:30PM
  - Building Committee will hold their next meeting on December 1<sup>st</sup> at 7PM

- Adjourn

Ash made a motion to adjourn at 7:54 PM, Pero seconds the motion, and the motion passes unanimously.

Respectively submitted by,

Meredith Hartshorn, Selectboard Clerk