

Minutes of West Fairlee Selectboard December 19, Meeting

Present for the Selectboard: Beverly Ash, Delsie Hoyt, Bonnie Cray; Jim Brigham, Fred Cook

Visitors: Roger Krussman, Scott Trickett, Peg Willey, Kate Willard, John Benjamin, Anne Stevens

The meeting was called to order at 6:00pm by Beverly Ash

- Visitors

- Roger Krussman

Roger Krussman came to get the Brushwood Forest Stewardship Plan signed by both the Selectboard and Kate Willard a representative from the State. Mr. Krussman believes that the Stewardship Plan is an accurate account of the property.

The Selectboard would like to thank all who were involved in making the Brushwood Forest Stewardship Plan happen.

- Scott Trickett

Scott Trickett came to discuss the plowing of Heathersfield Road and the abrupt stopping of the plowing before the end of the road. Mr. Trickett did find the rebar marking the round about for the road. The plowing stops about four houses before the end of the road. Mr. Trickett would like to deal with this issue before heavy snow fall this year.

Cray stated that she was on the board when the hearing was held for the Heathersfield Road on-site at the round about. The road was measured out when the hearing was held. The town at that time agreed to plow the measured amount and claim that measured amount as town road, due to the fact that prior to this it was private road.

- Approve minutes of December 5, 2011 regular board meeting.

Cray makes a motion to approve the minutes of December 5, 2011 regular board meeting, Brigham seconded the motion, and the motion passes unanimously.

- Hear and Act on the Reports of Town Officers and Committees.

- Roads

- Marsh Hill Bridge Update

Bannon Engineering has provided the Selectboard with a proposal for Phase II of the Marsh Hill Bridge to finish up the process of getting the Bridge finished.

Hoyt moves to accept the proposal from Bannon Engineering to Proceed with Engineering Design of Marsh Hill Bridge, Cray seconds the motion, and the motion passes unanimously.

➤ Fuel Surcharge

The contract between the Blakes and the Town does say that a surcharge could be applied when the price of fuel goes over \$3.50. Hoyt has put together a proposed surcharge schedule in order to have a basis and illustration to work from.

➤ Pavement Reclaim Project Proposal

A state representative contacted Cray to propose a meeting in regard to changing the south entrance to Back Street; this would be done while the State is repaving route 113 in 2013 going from a two way entrance/exit to a "T" entry.

• Old business

➤ Status of Proposed Town Plan

Two-Rivers Ottauquechee sent the Selectboard a packet in regard to the proposed Town Plan.

➤ Maintenance Work

Ash has found and talked to Andy Ulz to take on the Maintenance Work position, Ash will be contacting him again with to proper paperwork and what the job will entail.

Cray would like to put a proposal to get quotes for front doors from local contractors, in order to get them fixed before they break and no one will be able to get in.

➤ Budget Committee

The proposed budget was discussed.

➤ 911 Number Request/911 Coordinator

A 911 number has been requested.

The Selectboard is actively looking for a person to fill this position

➤ Town Report Review

It was discussed to do away with the Town auditor and just have it taken care of by an outside auditor.

Cray makes a motion to use Gnomon Copy to handle printing the Town Report, Brigham seconds the motion, and the motion passes unanimously.

• New Business

➤ Review of year-to-date financials

The year-to-date financials will be reviewed at the next regularly scheduled meeting.

- additional and final A/P check run for the year on 12/27 approval

Cray makes a motion to approve the additional and final A/P check run for the year on 12/27, Hoyt seconds the motion, and the motion passes unanimously.

- Contact outside auditors to setup 2011 audit.

Cray will contact the Town Auditors to have them contact the outside auditors.

- Go over election schedule and let everyone know when requests/reports are due to be included on warning. Check on dates to post warnings, etc.

These dates were discussed.

- Cancel Citizens Bank credit card and get a Merchants Bank credit card

Cray makes a motion to cancel the Citizens Bank credit card and apply for a Merchants Bank credit card, Brigham seconds the motion, and the motion passes unanimously.

Cray makes a motion to have a joint conference with Fairlee and Thetford for a seminar regarding the future of Fairlee Lake, Hoyt seconds the motion, and the motion passes unanimously.

A letter of resignation was received from Jim Brigham to take effect on Election Day of 2012.

A letter of resignation was received from the Animal Control Officer effective immediately. Thank you Patrick for work while Animal Control Officer.

- Other business to be presented to the board that will be acted on at the next regular meeting
- Sign orders

Cray makes a motion to sign the orders, Hoyt seconds the motion, and the motion passes unanimously.

- Review Correspondence

A questionnaire in regard to Tropical Storm Irene from Marine Recovery Officer
Census in regard to legal boundaries

- Review of Town Financial Statements and Journal Entries

To be reviewed and discussed at the next regularly scheduled meeting.

- Executive Session

The executive session was not required.

- Action-items and Agenda Items for Next Meeting

Contract Central VT Humane Society

Brushwood Forest Tree Farm and Current Use
Proposed Town Plan
Animal Control Officer
Town Report
Budget
Financials
Outside Auditors Setup

- Up Coming Events

Anyone who would like to run for any Town Office position will have to have their petition in no later than 5 p.m. on January 30th

Informational reports from Town Organizations need to be in by January 16th

- Adjourn

Brigham makes a motion to adjourn at 7:49 PM, Ash seconds the motion, and the motion passes unanimously.

Respectively Submitted,

Meredith Hartshorn, Selectboard Clerk