

Minutes of West Fairlee Selectboard December 5, Meeting

Present for the Selectboard: Beverly Ash, Delsie Hoyt, Bonnie Cray; Jim Brigham, Fred Cook

The meeting was called to order at 6:00pm by Beverly Ash

- Visitors

- Approve minutes of November 21, 2011 regular board meeting.

Cook makes a motion to approve the minutes of November 21, 2011 regular board meeting, Cray seconded the motion, and the motion passes unanimously.

- Hear and Act on the Reports of Town Officers and Committees.

- Roads

- FEMA

The Project Worksheet has been turned in and FEMA has approved everything on the Schedule B. A culvert on Beanville Road was disallowed as well as the guardrail extension. The paving paperwork for Beanville Washout 2 and 3 arrived today and Hoyt will work on this and provide it to FEMA.

The FEMA representative would like more detail from the contractor in regard to Roberts Road.

The Selectboard would like to Thank Delsie Hoyt and Rhonda Cook for all their help with the FEMA paperwork.

Hoyt spoke to Geiger regarding the FHM Grant and how due to FEMA buying out so many properties that Roberts Road would probably be better suited for the Emergency Watershed Protection Grant. The selectboard plans to look into this second grant.

- Salt Shed Gate/Maintenance Work

The maintenance person has handed back the keys due to finding a full time job and is unable to continue his duties as maintenance person.

- Marsh Hill Bridge Update

There is no update at this time.

David Hobson from Green Crow will start logging on Beanville Road at the old mine area. He called to speak to Cray and Rhonda Cook to see if there was anything that they needed and it was determined that all that was needed were weight permits.

The overflow culvert has been installed on top of Cook Hill.

- Old business

- Brushwood Forest

Hoyt provided the signature page for the Stewardship Plan for the Brushwood Forest.

- Budget Committee

The Budget Committee is coming right along; the next meeting will be December 14th at 6:30.

- 911 Coordinator

The responsibilities of the 911 Coordinator have been written up and will be posted and sent through the Town Clerk's mailing list and in Roger's newsletter.

Cray makes a motion to put the job description of the 911 Coordinator on the Town Website, Ash seconds the motion, and the motion passes unanimously.

➤ Town Report

A picture for the cover of the Town Report was discussed. Prices were further discussed due to the new number of copies and possibly less pages.

• New Business

➤ Wells River Savings Bank ~ Cemetery Commission Funds

The resolution of Wells River Savings Bank is designated as depository for the Cemetery Commission. This document was signed by the Selectboard Chair and Co-Chair.

➤ Lake Fairlee Association Watershed Grant

An email from Skip Brown in regards to this grant went out and Hoyt wrote a letter of support in regard to this email.

• Other business to be presented to the board that will be acted on at the next regular meeting

• Sign orders

Cray makes a motion to sign the orders, Hoyt seconds the motion, and the motion passes unanimously.

• Review Correspondence

Survey from Two Rivers Ottawaquechee

• Review of Town Financial Statements and Journal Entries

To be discussed at the next regularly scheduled meeting.

• Action-items and Agenda Items for Next Meeting

FEMA

Marsh Hill Bridge

Maintenance Work

911 Coordinator

Budget Committee

Status of Proposed Town Plan

Town Report Review

• Up Coming Events

Budget Committee Meeting ~ December 14 @ 6:30 p.m.

• Adjourn

Brigham makes a motion to adjourn at 6:58 PM, Hoyt seconds the motion, and the motion passes unanimously.

Respectively Submitted,

Meredith Hartshorn, Selectboard Clerk