

## Minutes of West Fairlee Selectboard February 6, 2012, Meeting

**Present for the Selectboard:** Delsie Hoyt, Jim Brigham, Fred Cook, Bonnie Cray

**Visitors:** Peggy Willey, Geoff Gardner,

**The meeting was called to order at 6:00pm by Bonnie Cray**

- Minutes: Hoyt makes a motion to approve the minutes of January 16, 2012 regular board meeting and the minutes of January 30, 2012 special board meeting, Brigham seconds the motion, and the motion passes unanimously.
- Hear and Act on the Reports of Town Officers and Committees.
  - Conservation Commission

Peggy and Geoff came to discuss the budget for the 2012 Management of the Brushwood Forest. Peggy explained the line items that were presented on the budget as questions arose from the Selectboard.

Peggy and Geoff also inquired about the funds that are set aside for both the Brushwood Forest and general conservation for forests. What was requested by Geoff was that the fund specified for the Brushwood Forest should be split into two sub funds. The idea behind this is to get Brushwood Forest to be self sufficient.
- Roads
  - Back Street is having an ice issue that is being kept an eye on.
  - There were some culverts thawed on Blood Brook.
  - Brigham makes a motion to sign the highway mileage certificate pending corrections, Cook seconds the motion, and the motion passes unanimously.
- Old business
  - Grant for Liability related items: Hoyt discussed the different items that can be received through this grant such as sign barriers and cones.
  - Emergency Water Mitigation Grant: To be tabled until the next regularly scheduled meeting.
  - Census Corrections: Hoyt presented the maps that need to be corrected. Once the maps have been corrected then the Selectboard will be able to take the next step to getting other census corrections made.
  - Building Maintenance: G.R. Porters and Sons provided a quote for the front doors on the Community Building. Cray then presented the various options for doors that could be used as well as the hardware that will need to be added to the doors. A decision will not be made until one more quote is in from Trumbull-Nelson.

There is also a maintenance issue with one of the screen doors on the community building that will need to be fixed or replaced.

The lean-to on Bean Hall is becoming dangerous and will need to be addressed whether it is to be removed or replaced.

- Listers': The listers' have signed the contract with Vermont Appraisal Company.
- Letter of Engagement: The Selectboard signed the letter of Engagement with Sullivan and Powers.
- Quote from Summit: The Selectboard received a quote from Summit to get a new computer and to tie into the existing network.

Cray makes a motion to move forward with Summit Systems Security tying into the existing network for the Selectboard, Hoyt seconds the motion, and the motion passes unanimously.

- Barnyard Quilting's Lease was discussed and the question of being able to be let out of the lease.

Hoyt makes a motion in view of Barnyard Quilting longtime rental history the Town will release her from her current lease and return her security deposit, Brigham seconds the motion, and the motion passes unanimously.

- Town Report Review: A final review of the town report was completed and changes were made accordingly. The report will go to print by Tuesday evening.

- New Business

- 911 Coordinator Ad and written up and responsibilities were discussed; the ad will be posted in the Journal Opinion. The responsibilities of this coordinator can also be found on the Town of West Fairlee website if anyone is interested.

- Other business to be presented to the board that will be acted on at the next regular meeting

- Sign orders

Brigham makes a motion to sign the orders, Hoyt seconds the motion, and the motion passes unanimously.

- Review Correspondence

Two-Rivers request for state road prioritization

- Review of Town Financial Statements and Journal Entries

The financials were reviewed.

- Action-items and Agenda Items for Next Meeting

Grant for Liability related items  
Emergency Water Mitigation Grant

Census Corrections  
Building Maintenance  
Budget - Prep for Informational meeting  
Lake Fairlee recap  
Investment Policy

- Up Coming Events

Hearing in regard to the Town Plan- Monday February 13th at 6:30 at the West Fairlee Congregational Church Route 113

Budget Information Meeting ~ Thursday, March 1 at 7:00 p.m.

Town Meeting ~ Saturday, March 3 at 10:00 a.m.

Vote by Australian Ballot ~ Tuesday, March 6 from 10:00 a.m. – 7:00 p.m.

- Adjourn

Brigham makes a motion to adjourn at 8:00 PM, Cook seconds the motion, and the motion passes unanimously.

Respectively Submitted,

Meredith Hartshorn, Selectboard Clerk