

## Minutes of West Fairlee Selectboard January 16, 2012, Meeting

**Present for the Selectboard:** Beverly Ash, Delsie Hoyt, Jim Brigham, Fred Cook, Bonnie Cray

**Visitors:** Brenda Needham

**The meeting was called to order at 6:00pm by Beverly Ash**

- Visitors
  - Brenda Needham, Rivendell School District, thanked the town for all that they did during Tropical Storm Irene and thank them for keeping the roads maintained so children could get to school this winter season. Brenda also reviewed the DRAFT school budget. The goal is to have this budget complete prior to the Town meeting.
- Minutes Cray makes a motion to approve the minutes of January 2, 2012 regular board meeting and the minutes of January 10, 2012 special board meeting, Brigham seconds the motion, and the motion passes unanimously.
- Roads
  - Fuel Surcharge

Hoyt presented a schedule for computing the fuel surcharge as called for in the Highway Contract when diesel exceeds \$3.50/gallon. The billable hourly rate for all vehicles will remain as called for in the contract.

Cray makes a motion to accept the Fuel Surcharge Schedule as presented to the board, Brigham seconds the motion, and the motion passes unanimously.
- Old business
  - Brushwood Forest

Wayne Blake called Cray and Cook regarding the letter he received from the Selectboard about his accessing his property thru the Bradford (Brushwood Forest); it was recommended that he attend a Selectboard meeting to have his questions and concerns answered.
  - Review of year-to-date financials

To be reviewed with Rhonda Cook on January 23<sup>rd</sup>.
  - Status of Proposed Town Plan

A hearing will be held on Monday February 13<sup>th</sup> at West Fairlee Congregational Church at 6:30 p.m.
  - Budget

The Board discussed a variety of strategies to most effectively implement the budget and the need potential need for a separate Emergency Capital Fund to

prepare for natural disasters such as Tropical Storm Irene or severe ice storm. No action was taken at this time.

➤ Town Report Review

○ Town Meeting Warning to date was reviewed and language of the articles was discussed.

○ Size of Report

Organizations have requested that informational letters be included in the Town Report. The Selectboard discussed and decided that due to the cost of printing and mailing these reports they will not be included in the Town Report but could be available at Town Meeting as a handout.

➤ Sewage Disposal Agreement with the Town of Hanover was signed and will be returned.

• New Business

➤ Vermont Appraisal Company Proposal to have a town wide reappraisal beginning in late summer 2012 was reviewed.

Hoyt makes a motion to accept the agreement with the Vermont Appraisal Company, Brigham seconds the motion, and the motion passes unanimously.

➤ Grant for Liability related items are available through PACIF for safety equipment such as sign packages and barriers. Proposals are due in April; further discussion was tabled for an upcoming meeting.

➤ Emergency Water Mitigation Grant

Hoyt has sent in a letter regarding this but at this time has not heard back from them.

➤ Census corrections

Hoyt received the maps that need to be corrected for this Census.

➤ Greater Upper Valley Solid Waste notified the Town of upcoming negotiations with Lebanon Landfill. The Selectboard authorized GUVSW to represent our interests in that negotiation.

➤ Energy Efficiency

A Memorandum of Agreement between Efficiency Vermont and Municipality of West Fairlee was signed. The program is designed to encourage municipalities to replace older streetlights with energy efficient LED-type lighting systems.

➤ Resignations

Hoyt makes a motion to accept the resignation of Jim Brigham Selectboard Member effective March, 2012 with great regret and thank him for his service to the town, Ash seconds the motion, and the motion passes unanimously.

Cray makes a motion to accept the resignation of Patrick Ash as animal control officer with thanks for his service, Brigham seconds the motion, and the motion passes unanimously.

- Other business to be presented to the board that will be acted on at the next regular meeting

Trumbull-Nelson and Porters are doing estimates for the replacement of the front doors in the old part of the Community Building and the Library Entrance with energy efficient, handicap compliant doors and hardware.

- Sign orders

Brigham makes a motion to sign the orders, Cray seconds the motion, and the motion passes unanimously.

- Review of Town Financial Statements and Journal Entries

These were reviewed and everything checked out.

- Action-items and Agenda Items for Next Meeting

Grant for Liability related items  
Emergency Water Mitigation Grant  
Census Corrections  
Building Maintenance  
Lake Fairlee Association Meeting Discussion

- Up Coming Events

Town Report Meeting - Tuesday January 31<sup>st</sup> at 6:00 p.m.

Hearing in regard to the Town Plan- Monday February 13th at 6:30 at the West Fairlee Congregational Church Route 113

- Adjourn

Brigham makes a motion to adjourn at 8:17 PM, Ash seconds the motion, and the motion passes unanimously.

Respectively Submitted,

Meredith Hartshorn, Selectboard Clerk