

## **Will be a Minutes of West Fairlee Selectboard July 5, 2011 Meeting**

**Present for the Selectboard:** Bonnie Cray, Beverly Ash, Delsie Hoyt

**Visitors:** Peter Moore, Jonathan Blake, Fred Cook

### **The meeting was called to order at 6:00pm by Beverly Ash**

- Visitors
  - Richard Chase

The Selectboard discussed Chase putting in the emergency lights to get compliant with the requirements.
  - Peter Moore regarding Marsh Hill

Moore would like Marsh Hill ditched, the Selectboard discussed the fact that they are only responsible for bridges and culverts on Class IV roads, this is based on the State statutes. Moore discussed the fact that the culverts are all blocked and the Selectboard discussed that there are not funds enough to make this road a priority.
- Approve minutes of June 20, 2011 regular board meeting.

Hoyt makes a motion to accept the minutes for the June 20, 2011 regular board meeting, Cray seconded the motion, and the motion passes unanimously.
- Hear and Act on the Reports of Town Officers and Committees.
  - Building Committee Update

Hoyt talked with Barrett about some ideas like going to the state to see what things could get done (ie. getting ADA compliant, putting in the vaults, putting up a partition). It was also discussed to try to just get the essentials done and sparing the budget down for another go around.
- Roads

Marsh Hill Road Bridge – Barry Cahoon will be sending the Town a recommendation regarding this bridge. While the Town waits for the State to get back to them, they will need to put in a temporary bridge so that if there is an emergency, emergency vehicles can get through. This bridge will have to be replaced before winter.

VTrans sent out a Hazard Mitigation Grant Program that the Selectboard is going to look into considering the culverts, ditches, and bridges that are becoming issues.
- Old business
  - 911 Coordinator

Tabled until next regularly scheduled meeting.

- Lease Contracts for Community Building
  - The leases went out to all the tenants.
- Look into appointing a new Selectboard member
  - There was a letter stating an interest in this position, though the Selectboard tabled the topic until all members are present.
- Junk letters
  - The letters were discussed and everyone who received one contacted the Selectboard member regarding their individual plans to rectify the situation.
- New Business
  - Unclaimed Cash Annual Reporting
    - The escrow account will be taken out of the account in the next couple months.
  - Letter of authorization on town letterhead signed by Selectboard Chair
    - The letter of authorization was signed by Ash.
  - Sign Letter of Agreement for Computer Appraisal Services from the VT Dept of Taxes
    - The letter of agreement was signed by the Selectboard.
  - Tax sale
    - Cary will attend the Tax Sale on Monday July 25<sup>th</sup>
  - Weight permits
    - Permits have been completed.
  - Bond Vote
    - The bond vote did not pass.
  - Census correction
    - Some of the borders were adjusted and given to Vershire and the Town of West Fairlee is going to look into this and try to figure out how to reclaim them as West Fairlee properties.
  - Annual Financial VTrans Plan.
    - This was reviewed, signed, and is all set to go.

- Other business to be presented to the board that will be acted on at the next regular meeting

There is an ant issue around the newer part of the Community Building that the Selectboard discussed having Richard Chase take care of the issue.

The Fish and Game Department was contacted regarding the dead dog at the boat access.

Northeast needs to be called regarding the trash totes to be picked up.

- Sign orders

Ash makes a motion to sign the orders, Cray seconds the motion, and the motion passes unanimously.

- Review Correspondence

- Review of Town Financial Statements and Journal Entries

The financial statements were reviewed.

- Action-items and Agenda Items for Next Meeting

Selectboard Member  
Hazard Mitigation Grant Review  
Marsh Hill Road Bridge  
Census Correction  
Tax Sale  
Junk Letters  
911 Coordinator

- Up Coming Events

Tax Sale – July 25<sup>th</sup>

Building Committee – to be determined

- Adjourn

Cray makes a motion to adjourn at 7:16 PM, Hoyt seconds the motion, and the motion passes unanimously.

Respectively Submitted,

Meredith Hartshorn, Selectboard Clerk