

**Minutes**  
**West Fairlee Selectboard Meeting**  
**Monday August 20, 2012**

**Informational Meeting on proposed 2012-2017 West Fairlee Town Plan**

**Present: Beverly Ash, Cory Austin, Fred Cook, Delsie Hoyt**

**Visitor: Peggy Willey**

There being no questions regarding the informational meeting on the 2012-2017 Town Plan, the Selectboard meeting was called to order at 6 pm.

**Minutes:** Ash moved to approve the minutes of August 6, 2012 meeting as presented; Austin seconded; approved unanimously.

**Conservation Commission/Brushwood Forest:**

**Keeping Track Training Program Contract:** Cook followed up with VLCT regarding Town liability insurance which recommended the Town not sign the contract. However, Willey said KT's Susan Morse would go forward with the program without involving the Town. Members of the Conservation Commission will assist with logistics.

**Return of deposit:** A letter from County Forester Dave Paganelli confirmed that a small timber cut was complete on the Knoblock North parcel in Brushwood and the site was in good order. Hoyt received confirmation from Treasurer Rhonda Cook that the mills slips balance with Town receipts. Austin moved that the Town return Mike Clark's deposit per the recommendation of Paganelli; Fred Cook seconded; and the motion carried unanimously.

**Roads**

**Marsh Hill Bridge:** Army Corps of Engineers permit was received today and Sanborn temporary construction easement has been returned. Engineer Mark Bannon has assembled a list of qualified contractors, but asked for any additional potential bidders from the Board. The project is ready for bid with a deadline of September 19<sup>th</sup>.

**Vermont Local Roads technical assistance:** Following recent discussions regarding future paving, Hoyt contacted David Antone of VLR. Antone has resources to assist with developing a comprehensive paving plan at no cost to the Town and will do a site visit within the next two weeks.

**Back St./Route 113 Intersection:** Hoyt distributed copies of the plan approved by the Selectboard earlier this year which would allow VTrans to reconfigure the Back St. intersection to improve safety and visibility as part of the Route 113 paving project. Austin moved to sign VTrans Agreement re: reconfiguration of Back St. intersection; Ash seconded; and the motion passed unanimously.

**Oversize load:** Malcolm Godfrey seeks permission to move an oversize load -- a small cabin – down Godfrey and Bloodbrook Roads to Camp Billings. Godfrey will inform the Selectboard when the moving schedule is firm; is receiving Permission from the State for travel on 244; and will provide traffic control. The move is tentatively scheduled for September 5 or 6. Cook moved the grant permission for Godfrey to move the cabin; Austin seconded; and the motion passed unanimously.

## **Old Business**

**Community Building/public records vault project:** The Board discussed recommendations presented last week by Architect Jay Barrett. Hoyt will get Barrett the final specifications for the Town Clerk's Office. Hoyt moved that, as recommended by Barrett, that final drawings be drafted the vault/town office project and put out to bid this fall with a probable construction start date of early spring 2013; Cook seconded; and the motion passed unanimously.

**On-line mapping system:** As a follow-up to the recent decision enhance use of tax maps and other GIS mapping products by subscribing to an online mapping system, Ash moved that the Town sign the agreement with Cartographic Associates for set-up and maintenance of this system. Hoyt has requested copies of GIS maps previously produced for the Town by Two Rivers Regional Planning, and is researching additional maps produced through other sources.

**Basic Emergency Operations Plan:** The updated BEOP has been received back from Two Rivers. Ash moved the Selectboard adopt the BEOP dated August 6, 2012; Austin seconded; and the motion carried unanimously.

**VT Tax Dept Order to Reappraise:** Hoyt responded to the State's order by submitting the Town's contract with Vermont Appraisal Company. The Town is now in "full compliance with the order the reappraise."

**Unregistered dogs:** Despite numerous attempts, five residents have still not responded by registering their dogs. Ash will follow up with the Orange County Sheriff to issue VT Judicial Board tickets.

## **New Business:**

**Tax Sale:** Hoyt moved to appoint Fred Cook to represent the Town's interests at the September 5<sup>th</sup> tax sale; Ash seconded; and the motion passed unanimously.

**Library Trustee vacancy:** Ash moved to appoint Marilyn Dresser as a Library Trustee for the term ending in 2015; Cook seconded; and the motion carried unanimously.

**TRORC consultation:** The Selectboard will await advice from the Planning Commission.

**Garbage mixed with recycling:** There is a periodic problem of trash being left in and around the cardboard recycling dumpster. Hoyt will ask Northeast Waste to provide

locks for the dumpster. Hoyt noted upcoming “big trash” collections in the district including Big Trash September 8<sup>th</sup> in Strafford; Scrap Metal & Tires September 15<sup>th</sup> in West Fairlee; and Hazardous Waste September 22<sup>nd</sup> in Norwich. Schedule set for the next couple of months for opening recycling.

**Letter regarding radar carts on VT Route 244:** A letter from resident Jane Brown was distributed requesting the Town purchase two radar carts for Route 244 at an approximate cost of \$9,000. It was pointed out that 244 is a State highway patrolled by the Sheriff’s Office and VT State Police. Hoyt noted that Towns with such carts cited in Brown’s letter also have local police forces that generate revenues for the purchase of radar equipment through ticketing. There are no funds budgeted for this purpose. The Selectboard suggested that lakeside residents and the aloha Foundation contact OCS, VSP, and Thetford Police for increased coverage prior to, and during, busy camp weekends.

**Sign Orders:** Ash moved to sign the orders; Austin seconded; approved unanimously.

**Adjournment:** Ash moved to adjourn at 7:20 pm; Austin seconded; approved unanimously.