

**Minutes**  
**West Fairlee Selectboard Meeting**  
**Monday July 2, 2012**

**Present: Beverly Ash, Fred Cook, Cory Austin, Delsie Hoyt**

The meeting was called to order at 6:00 p.m.

**Minutes of June 18, 2012 Selectboard meeting:** Austin moved to accept the minutes as presented; Ash seconded; and the motion carried unanimously.

**Visitors/ Hear and act on reports of Town Officers and Committees:**

**Conservation Commission:** Cook reported that Val Rogers has resigned. The Conservation Commission has recommended Guy Wilson to fill the vacancy. Cook moved to appoint Guy Wilson to the Conservation Commission; Austin seconded; and the motion carried unanimously.

**Roads**

- **Marsh Hill Bridge:** Wetlands Division of ANR signed off on revised plan for upstream temporary crossing. Engineer Bannon seeks confirmation that the Town will purchase the box culvert directly from Camp Precast and will then finalize the bid documents. All agreed that this was the understanding of the Board. Hoyt noted that Camp provides a liaison to coordinate delivery with the bridge contractor.
- **TRORC Highway Department Spreadsheet:** Hoyt presented new spreadsheets which will enable the Selectboard to more easily track highway expenditures by road. They will also be used to track the Town's infrastructure fixed assets to comply with GASB34.
- **Other Road Issues:** Roadside mowing should begin shortly; Blakes are aware of missing road signs, some replacements still must be ordered.

**Old Business**

- **Emergency Equipment Grants:** Hoyt will submit the paid invoices required for the Town to receive grant reimbursement.
- **Basic Emergency Operations Plan:** Revisions/additions are underway; should be ready for approval at the August 6 meeting.
- **Deterring illegal burning:** Hoyt distributed copies of a model ordinance developed by the League of Cities and Towns for the Board's review.
- **Building Maintenance:** Austin reported that G.R. Porter will schedule installation of the replacement doors shortly.
- **Letter re: Fines for untagged/unregistered dogs:** A letter to residents with delinquent dogs was signed, owners were given until July 23<sup>rd</sup> to comply or a Vermont Judicial Court ticket would be issued.
- **Audit Management Letter:** Hoyt presented the Selectboard's response to the recommendations outlined in the outside auditing firm's management letter. Austin moved to approve and send the Selectboard's response; Cook seconded; and the motion carried unanimously.

## **New Business**

- **Upcoming Reappraisal:** Vermont Reappraisal Company will be providing a letter to be sent to all residents notifying them of the process and procedures for the reappraisal. It has been suggested that the reappraisers attend an upcoming Selectboard meeting.
- **Schall Engineering Contract:** The Selectboard reviewed the proposal for engineering related to construction of the public records vault. Cook moved to accept the proposal to complete the vault phase of the project; Ash seconded; the motion carried unanimously.

## **Other Business:**

- Austin raised a resident's concerns regarding recreational access to Lake Fairlee and Treasure Island. All acknowledged that the residents of the Town of West Fairlee had voted down a proposal to own the beach area in the past. Ash noted the gate charge seemed modest in view of Thetford's expense in operating the facility including property taxes paid to West Fairlee.
- The property tax assessment for the Fairlee portion of Brushwood Forest has been reduced as a result of its contiguous current use enrollment.
- Hoyt reported that TRORC was cautiously optimistic about the Town submitting an FY13 Municipal Planning Grant for the village center. Requests under \$8,000 do not require matching funds; the grant is due September 28<sup>th</sup>.
- Austin asked whether Upper Valley Ambulance contracts with the Town for a particular level of service. There is no contract; the Town supports UVA through a voted appropriation.

## **Agenda Items** (to be acted on at next regular meeting)

Library/Office move

Untagged dogs -- fines

Illegal burning

Timeline -- Special Town Meeting for Town Plan

**Sign Orders:** Ash moved to sign the orders; Austin seconded, approved unanimously

**Review Correspondence:**

**Upcoming Events**

- AOT Audit July 17th

**Adjourn:** Ash moved to adjourn at 7:15 pm; Austin seconded; approved unanimously.