

Minutes
West Fairlee Selectboard Meeting
Monday June 18, 2012

Present: Beverly Ash, Fred Cook, Cory Austin, Delsie Hoyt

Visitors: Corey Paye, Bonnie Cray

The meeting was called to order at 6:00 p.m.

Minutes of June 4, 2012 Selectboard meeting: Ash moved to accept the minutes as presented; Austin seconded; and the motion carried unanimously.

Visitors/ Hear and act on reports of Town Officers and Committees:

Conservation Commission -- Brushwood Forest: Cook presented a logging contract with David Slayton, of East Ryegate prepared by County Forester, Dave Paganelli for stand M4. Cook made a motion to sign the contract with Slayton; Austin seconded; the motion passed unanimously.

Paye noted that invasives contractor, Redstart Forestry, will begin control measures later this summer when effect of treatment is optimum. Trail maintenance has been prioritized with Paganelli and the CC will be working through Bruce Durkee with the Westshire and Bradford ATV Clubs to develop a workplan by July.

Historical Society: Representing the Historical Society, Cray asked to hang items in the Town Office from its exhibit at the recent VT History Expo. The Selectboard agreed and congratulated the Historical Society on its professional and informative exhibit.

Roads

- **Marsh Hill Bridge:** Having rejected a temporary crossing below the existing bridge, as of this afternoon, the VT Agency of Natural Resources had given a verbal go-ahead for a temporary crossing above the bridge. Engineer Mark Bannon is working on this change, and Hoyt has contacted the upstream landowner regarding a temporary easement for the crossing.
- **Other Road Issues:** Cook conveyed an inquiry from Alan Britton regarding the Town undertaking drainage improvements to the Bear Notch Road between the ATV Trailhead and the Old Burt Ball Place. Cook immediately announced his conflict of interest in the matter as an employee of Britton Lumber and refrained from further participation in the discussion. The Selectboard concluded that other Class IV roads had higher priority at this time for required culvert and drainage work, particularly Scrabble Hollow.

Austin presented concerns of emergency responders who noted missing signs for Jennings and Russ Roads. Blakes will be informed.

Old Business

- **Emergency Equipment Grants:** Austin has ordered the items covered by the PACIF grant. Hoyt discovered that the Town never became part of the National Incident Management System (NIMS) when established a few years ago so we're ineligible for radio and generator grants at this time. (See New Business)
- **Basic Emergency Operations Plan:** Austin has identified a student pursuing a degree in emergency services that needs an internship and may assist with this process. Tentative date set for an evening during the week of July 9. Hoyt is looking into a new VT Red Cross Shelter Initiative aimed at small towns.
- **Deterring illegal burning:** Austin forwarded VLCT's comments regarding developing an ordinance and levying up to \$500 civil fines through the Vermont Judicial Bureau.
- **Building Maintenance:** Hoyt gave new handyman, Joe Sampson, a tour of the Community Building and work order of approved projects. Cray noted the perennial ant problem and a loose lock on the front door. These will be added to Sampson's work order.

New Business

- **Audit Management Letter:** Hoyt will draft the response to Sullivan Powers and incorporate the planned change in handling of Cemetery Commission funds.
- **Letter re: Fines for untagged/unregistered dogs:** Ash presented a draft of the letter concerning delinquent dogs. It was suggested that the letter specifically mention tickets and fines which will be levied through the Vermont Judicial Bureau and set a deadline of July 16th.
- **Delivery of Preliminary Tax Maps:** Cartographic Associates is incorporating recent property transfers. Date for public meeting will be determined when this aspect of the process is complete.
- **Adoption of National Incident Management System (NIMS) Standards:** Hoyt presented a resolution to adopt NIMS in the Town of West Fairlee. She noted the process requires that Selectboard members/Town Emergency Coordinator receive training at basic level either on-line or through Two Rivers. Ash moved to adopt NIMS; Cook seconds; motions passes unanimously.

Other Business:

- Hoyt noted that Fairlee's organization of the **Lake Fairlee study committee** has been delayed.
- The architect and engineer are proceeding with developing plans for **public records vault**.
- **Two Rivers Regional Planning** has asked Towns to submit priorities for ongoing/special technical assistance. Most recently, they have been assisting with development/adoption of the new Town Plan; Hoyt is working with Seto to modify a spreadsheet for tracking highway expenses by road and material which will help implement GASB34; and grants/initiatives aimed at village center projects are a priority.

Agenda Items (to be acted on at next regular meeting)

Library/Office move

Untagged dogs -- fines

Illegal burning

Timeline -- Special Town Meeting for Town Plan/Cemetery Reserve Fund

Sign Orders: Cook moved to sign the orders; Ash seconded, approved unanimously

Review Correspondence: no new correspondence

Upcoming Events

- AOT Audit July 17th

Adjourn: Ash moved to adjourn at 7:00 pm; Austin seconded; approved unanimously.