

**Minutes**  
**West Fairlee Selectboard Meeting**  
**Monday November 5, 2012**

**Present:** Cory Austin, Fred Cook, Delsie Hoyt

The meeting was called to order 6pm at 6 pm

Cook moved to approve Minutes of the October 15, 2012 regular meeting as presented; Austin seconded; and the motion carried unanimously.

**Visitors:**

**Rita Seto** of Two Rivers Ottauquechee Regional Planning demonstrated a new highway spreadsheet program, customized for the Town, which tracks highway expenses by road, materials, equipment and labor. The spreadsheet will have the dual purpose of documenting Town investment in infrastructure required to comply with GASB34. Hoyt is entering 2012 data.

**Brenda Needham**, Rivendell Superintendent updated the Selectboard on programs and initiatives at the schools including preparation for the new “common core” assessment system to be implemented in 2015. She noted that while enrollment in general continues to decline, the preschool program has a waiting list. In response to questions by Austin, Needham confirmed that the school puts fuel purchases out to bid through a larger consortium. Among initiatives to improve energy efficiency are sensors which automatically turn off lights when a room is unoccupied. Hoyt asked about a formal agreement with the school to designate Westshire as an emergency shelter; Needham was supportive and suggested the Town also consider how the school’s AlertNow system might also be used for community notification. Gary Collins will be contacted once the meeting with the Red Cross Small Shelter Initiative is set.

Financial Statements through October were reviewed. Hoyt will include year-end budget projections in the worksheets provided to the Budget Committee.

**Roads:**

**Class II Road Grant:** The Town’s application for a Class II Road Grant for 2013 has been approval by the Agency of Transportation. The grant, in the amount of \$175,000, will be used for paving projects on Beanville Road and Wild Hill. The Town must provide \$35,000 matching funds from the highway capital reserve account and additional work may be considered.

**Salt Price:** Hoyt confirmed that the Town receives the State’s bulk price on salt through Cargill even though we are unable to store a large quantity.

**Vermont Local Roads (VLR) technical assistance:** Preliminary recommendations from the engineer provided by VLR included temporary shimming of Wild Hill with Tuff Patch to enable better winter plowing and reduce salt application. VLR’s full report will address recommendations for 2013 pavement reclamation under the Class II road grant; grinding the paved section of Blood Brook between Fred Cook’s and Pero’s for which there are no grant

funds, dressed with hardpack until the Town has sufficient funds to replace the road bed; as well as prioritization of other highway capital projects. VLR noted that by first addressing underlying problems, the Town will significantly extend the lifespan of paved roads and save money.

Traffic and missing road signs have been ordered which meet the new specifications for size, reflectivity, and installation. All signs are to be replaced over the course of the next few years to meet requirements of State Codes and Standards.

**Old Business:**

The Budget Committee will meet November 15<sup>th</sup> to begin development of the 2013 budget.

The Planning Commission and Selectboard will meet in joint session with Chris Sargent of Two River Ottaucheechee Regional Planning on November 12<sup>th</sup> to discuss TRORC's review of West Fairlee's recently-adopted Town Plan; to develop a plan for addressing specific goals; and consult with TRORC on available technical assistance and grants.

**New business:**

**Gift of defibrillator:** The Rescue Squad will be receiving a defibrillator from the Norumbega Trailriders a motorcycle group which sponsors ride ins and other events for charity.

**Joint Custody Account:** Hoyt moved to authorize the Town Treasurer to enter into a Pledge Agreement through Merchants Bank for a Joint Custody Account for Reserve Funds to protect Town funds in excess amounts insured through FDIC; Cook seconded the motion; and it was approved unanimously.

**Triathlon:** Eric Avery has requested permission for his organization to hold a Triathlon next summer. Hoyt noted that Avery contracts with Orange County Sheriff's Department for safety and traffic control and past events have always been well-organized. No objections were raised; Hoyt will notify Avery.

Austin moved to sign the orders; Cook seconded; passed unanimously.

Cook moved to adjourn the meeting at 8 pm; Austin seconded; and the motion carried unanimously.